



Holocaust Study Seminar

Faculty Educator

Job Description

2016-2017

The Faculty Educator will serve as co-staff for a new initiative to engage eight (8) high juniors in a six-month study of the Holocaust. The goal of this program seeks to educate and expose students to the history and atrocities of the Holocaust, with the intent of broadening their world views and empowering them to positively impact the world in which they live. This unique program will culminate in a trip to Eastern Europe (and possibly Israel), where the students will be able to learn on site at historical locations.

The Faculty Educator will receive a \$1,000 stipend, in addition to a full subsidy for their travel costs (estimated value at \$6,000) for the trip in June 2017.

Responsibilities

- To work in cooperation with the HMMSA staff on the planning, recruitment and implementation of the study tour
- To assist with the structure of the education components of 8-10 pre-trip seminars (minor logistics as well, i.e. snacks, set-up)
- To assist in the student application and interview process of the candidates
- To serve as the primary staff contact for the students throughout the course of the seminar (i.e. email reminders, questions)
- To attend all education sessions and staff meetings, as needed
- To serve as one of the adult chaperones during the trip, with 24/7 responsibilities to the program and students' needs

The **ideal candidate** possesses the following qualifications:

- 4-8 years working experience in a high school setting and/or with adolescents
- Experience and/or interest in teaching about the Holocaust
- Previous academic credit or professional development in coursework focusing on Holocaust and/or Genocide Studies
- Previous experience in travelling overseas and/or domestically, accompanied with a strong desire/interest in experiencing other cultures
- Experience working in a team environment
- Strong organizational skills, in addition to time management and communication (including electronic and social media)
- Ability to quickly adapt to different circumstances and situations; flexibility and accommodation in working with and being part of a group

Time Commitment

Planning Sessions (June-July), 5-10 hours/month

Recruitment (September/October), 5-10 hours/month

Application/Interview Process (October/November/December), 10 hours/month

Seminars (January-May 2017), 10-13 hours/month

Study Tour (June 2017), 2 weeks

Important Dates to Consider

Planning meetings, June-July 2016

Student Recruitment, September 2016

Student Application Deadline, end of October 2016

Student Interviews, November/December 2016

Monthly Seminar Sessions, January – May 2017

Holocaust Study Trip, June 2017

Contact Information

Email a brief essay (350-500 words) explaining your interest in the Faculty Educator position, along with a resume to **Juana Rubalcava, Education Director, Holocaust Memorial Museum of San Antonio (HMMSA)**, rubalcavaj@jfsatx.org, 210-302-6812. Deadline for inquires: February 28, 2016.